



# Changes to customer name

## For personal customers only

### 1. Your personal details

Please write clearly in the white spaces with capital letters, putting a X in the relevant boxes.

Branch sort code

Account number

#### Your new details

Your title

Mr

Mrs

Miss

Ms

Other title

Your surname

Any suffix to last name (e.g. MBE, MD, PHD etc.)

Your first name(s)

What is your Marital/Civil Partnership Status?

Single

Married/Civil Partnership status

Widowed

Living with partner

Divorced/  
Dissolved Civil Partnership

Separated

If you have accounts, or other products and services with one or more of the following parts of the Lloyds Banking Group\*\*, we will inform them of your new details.

- Halifax/Bank of Scotland
- Halifax or Bank of Scotland Credit Cards
- Halifax or Bank of Scotland Insurance\*
- Halifax Life
- Halifax Share Dealing

If they need any further information they will contact you direct.

\*If Halifax or Bank of Scotland Insurance has arranged a policy for you through a separate Insurance Company you will still need to contact that company directly, as your failure to do so could affect your Insurance cover.

Please print your previous name in full

Please sign with both your new and old signatures.

#### Your new signature

Date

#### Your previous signature

Please post this form along with any supporting documentation to:  
**Halifax, PO Box 548, Leeds, LS1 1WU.**

For details of supporting documents please see section below.

### For Halifax use only

Originating branch name

Originating branch sort code

Staff member's name

Customer's identification confirmed

A certified copy of one of the following documents must be taken as evidence of change of name. Please note the copy is to be retained with this form.

Deed Poll

Marriage Certificate/Civil Partnership registration document

Statutory Declaration

Divorce Papers/Dissolved Civil Partnership papers

Copy of entry in Register of Corrections (Scotland only)

Amended birth certificate/  
Adoption certificate

When completed, please stamp below and send to the processing site **on the day of receipt** in the MPC bag.

Branch stamp (with today's date)

Processing site use only

New current account card ordered

New cheque book ordered

New paying in book ordered



